



# CITY OF HOUSTON

## Job Posting

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**Applications accepted from:** ALL PERSONS INTERESTED

**Job Classification** MECHANIC II  
**Posting Number** PN# 106824  
**Department** Department of Public Works & Engineering  
**Division** Right-of-Way and Fleet Maintenance Division  
**Section** Fleet Services Branch  
**Reporting Location** Various  
**Workdays & Hours** Various\*

\*Subject to change

**DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS**

Maintains and repairs automotive vehicles and equipment. Maintains and repairs heavy and light mechanical equipment, parts and components. Performs minor overhauls, front-end alignments, and minor vehicle component repairs and maintenance. Keeps track of repair times and materials and records in G2K System. Stays current on new technology. Rebuilds minor vehicle components. Repairs electrical and air conditioning systems. Uses hand tools, hoists, pressure gauges, and drills, grinding wheels and technical manuals. Uses diagnostic equipment and equipment manuals to correctly diagnose vehicles. Diagnoses and repairs electrical systems on vehicular equipment. Must furnish own hand tools. This position involves considerable physical exertion, such as regular climbing of ladders, lifting heavy objects (up to 80 pounds) on a frequent basis and assuming awkward positions for long periods of time.

**WORKING CONDITIONS**

There are routine exposures to significant levels of heat, cold, moisture and air pollution.

**MINIMUM EDUCATIONAL REQUIREMENTS**

Specialized training in principles, procedures, practices, routines or techniques in a specific area or trade, which might normally be acquired through up to 18 months of education or training beyond the high school level.

**MINIMUM EXPERIENCE REQUIREMENTS**

Two (2) years of automotive maintenance and repair experience are required.

**MINIMUM LICENSE REQUIREMENTS**

Requires a valid Class A or B Commercial Driver's License (CDL) and compliance with the City of Houston's policy on driving (AP 2-2).

**PREFERENCES**

Preference will be given to applicants with ASE Master in Auto and/or Heavy Truck, 5 years experience in light or heavy truck. Must be familiar with use of computer work order programs.

**SELECTION/SKILLS TESTS REQUIRED**

None

However, the Department may administer a skill assessment evaluation.

**SAFETY IMPACT POSITION**

☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

**SALARY INFORMATION**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 15  
\$901 - \$1,217 Biweekly \$23,426 - \$31,642 Annually

**OPENING DATE**

September 14, 2005

**CLOSING DATE**

Open Until Filled

**APPLICATION PROCEDURES**

Original applications and resumes only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st Floor. TDD line phone number (713) 837-9496. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer